

PID 27/63
12 February 1963

MEMORANDUM TO: Executive Director, NPIC
THROUGH: Assistant for Operations, NPIC
FROM: Chief, CIA/PID(NPIC)
SUBJECT: Departmental Workload for Period 1-31 Jan 63

1. This report concerning departmental workload and backlog is submitted pursuant to your request.

2. During the period 1 January - 31 January 1963, a total of 123 departmental projects were received against 72 projects completed. On 31 January 1963 a total of 333 departmental projects were on hand. It would take working days to complete the 333 projects, if the total complement of was available.

3. Considering that many of the projects on hand are in work, the number of working days required to clean up the backlog can be reduced to about 11.5 days for the January period.

4. This report does not consider the 98 national projects carried by CIA/PID(NPIC) on 31 January 1963.

Dist.

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